



Information on Family Reunion Visas

Applicants for a family reunion visa must submit the following documents during their appointment with the Embassy:

- Two application forms, dated and signed with a contact cell phone number and email address below the applicant's signature (all blank spaces filled up where applicable, using a computer or print letters)
- Two biometric photographs no older than six months (see: www.dhaka.diplo.de/visa)
- Valid passport (issued within last 10 years; minimum 12 months validity; at least two empty pages)
- Two photocopies of their passport data page (identification page)
- Sketch maps to applicant's and to his/her relative's permanent and present addresses in Bangladesh with the photos of the house or building of given addressees. Sketch maps of Kazi Office, where your marriage is registered.

All of the following documents must be submitted as originals along with two sets of photocopies:

- Birth certificates of the applicant and, if applicable, accompanying children on Govt. Form 3-A
- Photocopy of all passport pages of the applicant's relative residing in Germany (including empty pages) of the passport which was valid during the date of marriage
- Registration certificate of the applicant's relative residing in Germany (in German: "Meldebescheinigung")

Furthermore to be submitted, if applicable:

- Marriage Certificate (for all confessions, issued by the authority in charge)
- For Muslims: Nikah Nama in Bengali and in English with address of the Kazi Office
- Certificate of German proficiency on an A1 level according to the CEFR (for groups of applicants exempted from this requirement, see: www.dhaka.diplo.de/visa)
- Affidavit before a notary public regarding a change of name
- Marriage and divorce documentation of earlier marriages (or death certificates)
- In case of Muslims having divorced in Bangladesh: Divorce notice and receipt confirmation of the local council and extract from the Marriage and Divorce Register
- Proof of legal custody for children from an earlier marriage

If the applicant's relative residing in Germany is not a German citizen:

- Lease agreement for the future mutual accommodation in Germany
- **Either:** Evidence of income for the last three months before applying for the visa **or:** a sufficient balance in a bank account with a financial institution in Germany to cover one year's livelihood needs for the entire family planning to live in Germany

Missing documents may be handed in after the application has been filed with the Embassy. They are to be sent by post or handed in in person at the Embassy's gate. The five-digit file number of the application must be indicated on the envelope.

All photocopies must be fully legible and will be refused in case they are not. It is expected that an applicant is reachable through the cell phone number and email address provided on the application form.

Failure to produce any of the documents above or further documents required within a set period of time is likely to lead to refusal of the application. Deadlines set may be



extended after consultation with the officer in charge. Certificates issued by Bangladeshi authorities:

- Must be verified by the Embassy, exceptions are not admissible.
- For the process a sketch map of your permanent and present addresses are needed as well as family pictures with your relative (wedding pictures, if applicable).

Duration of the visa application process:

- Overall: Depending on the individual case – not less than twelve weeks
- Verification of certificates issued by Bangladeshi authorities: ten weeks at least
- Failure to produce necessary documents will prolong the visa application process.

Fees:

- For the document verification process: BDT 24,000/- (subject to change)
- For processing of a visa application: EUR 60/- (not applicable if the applicant's relative residing in Germany is a German and / or European citizen)
- All fees are payable in Bangladeshi Taka only. The application processing fee is converted to BDT as per the exchange rate of the Embassy's pay office.
- Instructions on how to pay the fees applicable will be given by the consular officer when submitting the application.