

## Information regarding Study Visa

All Bangladeshi nationals who intend to study in the Federal Republic of Germany require a visa prior to their departure.

An application may only be filed at the German Embassy Dhaka under the provision that the applicant has a permanent residence in the area of jurisdiction of this Embassy.

### Application

Please note that visa applicants for a Study Visa have to take an online appointment prior to submitting their application under:

[https://service2.diplo.de/rktermin/extern/choose\\_realmList.do?locationCode=dhak&request\\_locale=en](https://service2.diplo.de/rktermin/extern/choose_realmList.do?locationCode=dhak&request_locale=en)

Admission to the Visa Section of the German Embassy will only be granted at the time of the scheduled appointment. Being late for more than 30 minutes will consequently result in scheduling a new appointment.

The visa application must be supported by all the necessary documents as only applications with complete documentation can be accepted.

**New:** At the time of your application you have to prove, that you have successfully opened a Block Account. **The proof of money transfer is necessary to issue your visa.**

Simultaneous applications for a Schengen visa and a student visa cannot be processed.

### Fees

Visa fees are payable in BDT. The fees are fixed in Euro (please refer to the separate information sheet – therefore the equivalent in Bangladeshi currency may vary according to the exchange rate. The complete fee has to be paid upon application and will not be refunded in case the visa application is rejected.

However, should you have been granted a stipend you are exempted from paying the visa fee.

### Processing Time

The minimum time to process your study visa is approx. 6 weeks, since your application has to be forwarded to the competent immigration authorities in Germany for final approval.

Please apply for your visa in due time!

## Checklist

**Please prepare two identical sets of applications with the below-mentioned documents and bring your original documents along.**

Please prepare the following documentation for your visa:

<input type="checkbox"/>	<b>Valid passport</b> (with a validity of at least 12 months)
<input type="checkbox"/>	<b>3 recent biometrical passport photographs</b> (not older than six months)
<input type="checkbox"/>	<b>2 Visa application forms</b> (please make sure that both forms are filled out and signed mentioning especially the address of your future residence in Germany (question 15) as well as your complete home address which includes telephone number and e-mail address in Bangladesh)
<input type="checkbox"/>	<b>Copy of your passport's data page</b> (A4 size copy)
<input type="checkbox"/>	<b>Proof of admission</b> to the relevant University or Institution (scholarship certificate if applicable)
<input type="checkbox"/>	<b>Higher Secondary Education Board Certificate</b> and mark-sheets
<input type="checkbox"/>	<b>Proof of previous studies</b> in the relevant area (e.g. Bachelor Degree, transcripts) if applicable
<input type="checkbox"/>	If the medium of instruction of your study in Germany is English: <ul style="list-style-type: none"> <li><b>Proof of knowledge of English language</b> (TOEFL, IELTS)</li> </ul> If the medium of instruction of your study in Germany is German: <ul style="list-style-type: none"> <li><b>Proof of knowledge of the German language</b> ("Zertifikat B 1"),</li> </ul>
<input type="checkbox"/>	<b>Proof of financial means</b> to cover the costs for the time of your studies by one of the following documents: <ul style="list-style-type: none"> <li>Confirmation of scholarship / stipend</li> <li>Formal sponsorship letter from a sponsor living in Germany ("Verpflichtungserklärung" according to Art. 68 German Residence Act for Studies)</li> <li>Blocked account ("Sperrkonto") in Germany in the name of the applicant showing a minimum balance of Euro 8.800,-- and the remark that the account holder can dispose of a monthly amount of Euro 720,-- (Euro 720,-- for 12 months including handling fee for the bank)</li> </ul> Please refer to the information sheet "Opening a Blocked Account" available at the website of the German Embassy in Dhaka.
<input type="checkbox"/>	<b>Health Insurance</b> for a minimum of 14 days when receiving your visa (to be provided after approval of visa)

- All documents have to be presented in the given order in original, copies in Format: DIN A4
- **All documents in Bengali language have to be supported by an English or German translation.**
- Only applications with complete documentation can be accepted.

Address:

11 Madani Avenue

Baridhara Diplomatic Enclave  
Dhaka 1212

Post:

Gulshan Post Office  
POB 6126, Gulshan I  
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visa@dhak.diplo.de

Internet:

www.dhaka.diplo.de

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Please note that the German Embassy reserves the right to ask for additional documents or an additional interview.

Submission of the above-mentioned documents does not guarantee that a visa is granted. Submission of incomplete documentation or refusal to appear for a visa interview may result in the rejection of your application.

For further information please refer to [www.dhaka.diplo.de](http://www.dhaka.diplo.de)

**The regulations have been issued by the Embassy of the Federal Republic of Germany and are subject to change without prior notice.**

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