



Instructions for Students

Dhaka, January 2012

Please note that there are three (3) different types of visas for Academic Studies or Language Courses in the Federal Republic of Germany:

(1) For the **student applicant visa** you need:

- A valid passport and two (2) passport photographs.
- Two (2) application forms, original documents and two (2) sets of photocopies of the documents.
- Proof of sufficient funds for the first study year (at least 7,908/- Euro) on a blocked account (please see No. 4 of next page). For details on blocked accounts, please ask any commercial bank.
- Proof of **entitlement to get admission** at a university in Germany.
- Please submit all certificates with mark-sheets, admit cards, registration card (S.S.C., H.S.C. and Bachelor Diploma or at least proof of one (1) study year in the respective field).

(2) For the **student visa** you need:

- All documents listed under (1) above.
- A letter of admission from a University or an Institute for Higher Education in Germany.

(3) For the **visa for participation in a language course** you need:

- A valid passport and two (2) passport photographs.
- Two (2) application forms, original documents and two (2) sets of photocopies of the documents.
- Proof that you have registered for an intensive language course with a minimum of 20 hours per week (e.g certificate of registration, receipt for course fees).
- Proof that you will be covered by health insurance for the duration of your stay in Germany.
- Proof that you are able to finance the language course and your living expenses.

N.B. If you intend to study in Germany after your language course ends, please state this fact in your application, so that you can be issued with a student applicant visa or a student visa, provided you fulfil the conditions for issue. These visas entitle the holder to attend language courses and to study in Germany afterwards (see above!). If you only apply for the language course visa, you will have to leave Germany at the end of the course. It is not possible to convert this visa to any other form of residence permit in Germany.



Please also take notice of the following important advice:

- (1) There is no legal right to a visa, even if all documents are complete. The ultimate decision is taken by the Visa Section of the Embassy. You may also be asked to supply further documentation.
- (2) The visa fee has to be paid when submitting the application form.
- (3) The application form should be submitted at least eight (8) weeks prior to departure.
- (4) If you are self-financed in your home country, then you will have to open a blocked account with any bank in Bangladesh, and deposit the amount of **7.908/- Euro**¹ (seven thousand nine hundred and eight Euro only in equivalent Taka). The blocked account must have the following conditions:
 - to transfer the amount to a bank account in Germany, if the student gets the visa.
 - to be paid back to the student, if he/she shows his/her visa refusal from the Embassy.
- (5) If you are financed by a sponsor in Germany, that person must submit a formal obligation according to §§ 66-68 of the German Residence Act.
- (6) If you receive a scholarship you must produce a letter of confirmation to this effect.
- (7) As a student in Germany you may work for a maximum of three (3) months per year and, depending on where you study, only during recess periods (e.g. semester holidays). This applies to students only!
- (8) In general students are not entitled to a family reunion with their spouses and children. However there are exceptional cases, e.g. if you are a scholarship holder or on a postgraduate course. In these cases you must be able to support yourself and your family, proof of sufficient accommodation for your family, and be registered at an Institute for Higher Education in Germany.
- (9) Please **DO NOT** send any document (invitations etc.) to the German Embassy per fax or email, because **any document (invitations etc.) sent through fax or email cannot be accepted.**

¹ Subject to change according to currency rates.